



## Application for Leon Valley Boards, Commissions and Committees

### **Before You Begin . . .**

- A separate application is required for each Board, Commission or Committee
- Applications must be updated every twelve months to remain active
- Please submit a resume with your application if you have one available

All information submitted in an application for appointment to any Board, Commission or Committee is subject to being disclosed in response to a public records request made pursuant to State law. Limited summary information, consisting of an applicant's name, application date, zip code, and brief notes on qualifications may be made public on the City's website. Please call the City Secretary 684-1391 x216 regarding questions or concerns about the disclosure of specific information.

### **Choice of Board, Commission or Committee**

The City Council encourages all citizens to become involved in their local government by serving on one of 14 Boards, Commissions and Committees. Each entity has special roles, duties, and requirements and some have specific qualifications for members. A brief description of each is included as an attachment to this application and is also available on the web at <http://www.leonvalleytexas.gov>

# Application for Leon Valley Boards, Commissions and Committees (Tiers I & II)

## Contact Information

Name: _____	Email: _____
Address: _____	
Phone Numbers:	
Hm No: _____ Wk No: _____ Cell No: _____ Fax No: _____	
Preferred contact method? _____	
Please check the Board, Commission, or Committee that you are applying for:	

Page | 2

<b>Tier I</b> <i>(New applicants may be interviewed by City Council)</i>	<b>Tier II</b>
<div style="background-color: #90EE90; padding: 10px;"> <input type="checkbox"/> Board of Adjustment   <input type="checkbox"/> Zoning and Land Use Commission   <input type="checkbox"/> Leon Valley Economic Development Corporation                 </div>	<div style="background-color: #D1C4E9; padding: 10px;"> <input type="checkbox"/> Tree Advisory Board   <input type="checkbox"/> Library Board   <input type="checkbox"/> Park Commission   <input type="checkbox"/> Leon Valley 2012 Bond Oversight Committee   <input type="checkbox"/> Earthwise Living Committee   <input type="checkbox"/> Stormwater Management Program   <input type="checkbox"/> Community Events Committee (CEC)                 </div>
<b>Tier III (A short form is available for this Tier)</b>	
<div style="background-color: #F8BBD0; padding: 10px;"> <input type="checkbox"/> Branding Committee  <input type="checkbox"/> Festival Committee  <input type="checkbox"/> Bandera Road Site - Community Advisory Group (CAG)  <input type="checkbox"/> Communications Committee  <input type="checkbox"/> Business Owners and Manager's Alliance (BOMA)  <input type="checkbox"/> Other: _____                 </div>	

## Residency Information (Tiers I, II, III):

***Only certain Boards have specific residency requirements; however, this does not preclude anyone from applying to any board, as City Council has the sole discretion to make appointment decisions.***

Are you a resident of Leon Valley? \_\_\_\_\_ If yes, for how many years? \_\_\_\_\_

Are you a business owner in Leon Valley? \_\_\_\_\_ If yes, for how many years? \_\_\_\_\_

## Interest Statements (Tiers I, II):

Briefly describe why you want to serve on this board, commission or committee?

Please describe your skills, background and expertise applicable to the specific requirements for the selected board, commission or committee:

Please list community, civic, professional, social, educational, cultural, or athletic organizations you have been affiliated with and in what capacity:

**Employment & Education Information (Tier I and *optional* for Tiers II and III):**

*Please also attach your resume.*

*Please list previous employment. List your last or present employer first.*

Dates	Company Name & Address	Position	Job Description

Page | 3

*Education: Briefly describe your educational background (most recent only).*

Institution/School	Degree Received	Area of Study

*Please list any other fields of study, professional institutes, training programs, etc.*

Have you ever been convicted of, pled guilty or nolo contendere to, or been granted deferred adjudication/probation for a felony or any lesser crime, other than a minor traffic infraction?

- ☐ No  
☐ Yes (Attach explanation)

## Ethics and Public Information (Tiers I, II):

### **Conflict of Interest Statement**

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which exist or may develop from your occupation or financial holdings in relation to your responsibilities as a member of the requested committee?

☐ No    ☐ Yes (Attach explanation)

### **Public Access Option**

The Public Information Act allows employees, public officials and former employees and officials to elect whether to keep certain information about them confidential. Unless you choose to keep it confidential, the following information about you may be subject to public release if requested under the Public Information Act. Therefore, please indicate whether you wish to allow public release of the following information.

	Public Access?	
	NO	YES
Home Address		
Home Telephone Number		
Social Security Number		
Emergency Contact Information		
Information that reveals whether you have family members		

### **Acknowledgement and Signature**

The foregoing statements are true, accurate and complete. I understand and agree that any misrepresentation or omission of facts may result in my disqualification for appointment. I am committed to attending the meetings, to the extent possible, of the committee to which I am appointed.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **Where to send your application:**

Mail or drop off your application to the City Secretary's office, Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas 78238-2399 or fax to (210) 684-4476. This form and additional information is also available at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov)

**Thank you for your interest in serving your community!**

(Tier I&II App)

# Application for Leon Valley Boards, Commissions and Committees (Tier III-Short Form)

## Contact Information

Name:	Email:
Address:	
Phone Numbers:	
Hm No: _____	Wk No: _____ Cell No: _____ Fax No: _____
Preferred contact method?	

Page | 5

Please check the Board, Commission, or Committee that you are applying for:

**Tier III: Ad-Hoc Committees that are called up for a specific task or project. Committees that fall under this tier could automatically dissolve/sunset upon completion of its charge, or the time prescribed by the City Council.**

- ☐ Branding Committee
- ☐ Festival Committee
- ☐ Bandera Road Site - Community Advisory Group (CAG)
- ☐ Communications Committee
- ☐ Business Owners and Manager's Alliance (BOMA)
- ☐ Other: \_\_\_\_\_

## Residency Information

Are you a resident of Leon Valley? \_\_\_\_\_ If yes, for how many years? \_\_\_\_\_

Are you a business owner in Leon Valley? \_\_\_\_\_ If yes, for how many years? \_\_\_\_\_

## OPTIONAL

Briefly describe why you want to serve on this board, commission or committee?

Please describe your skills, background and expertise applicable to the specific requirements for the selected board, commission or committee:

Please list community, civic, professional, social, educational, cultural, or athletic organizations you have been affiliated with and in what capacity:

## Acknowledgement and Signature

The foregoing statements are true, accurate and complete. I understand and agree that any misrepresentation or omission of facts may result in my disqualification for appointment. I am committed to attending the meetings, to the extent possible, of the committee to which I am appointed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Where to send your application:

Mail or drop off your application to the City Secretary's office, Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas 78238-2399 or fax to (210) 684-4476. This form and additional information is also available at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov)

**Thank you for your interest in serving your community!**